**College Council Meeting**

**Minutes**

**April 21, 2022**

**3:15 - 5:00 PM**

<https://santarosa-edu.zoom.us/j/99974452955>

**COMMITTEE FUNCTION:**

The College Council is the highest policy recommending body in the District. The Council must involve and utilize the opinion of all constituent groups. Given the Council's position in the governance structure, the specific areas of responsibility can be delineated as follows:

1. College Council is responsible for the review and supervision of all District committee systems.
2. The Council serves as the final "review" body for all policy recommendations emanating from District committees.
3. The Council remains the highest policy articulation group for the District, and therefore must insure that all District constituencies have had adequate participation in the formation of policy issues.
4. College Council will review District plans with an eye to identifying aspects of the plans that have implications for policy, procedures and/or committee charges. The purpose of this review will be to ensure that appropriate conversations have taken place between initiators/authors of the plans and the constituent group(s) or District personnel responsible for the policy, procedure and/or committee charges.

Ad hoc study groups or task forces, with appropriate constituent participation, may be formed by College Council when topics fall outside the range of the existing committee structure or involve multiple constituent groups.

**Present**: Laura Aspinall, Kate Jolley, Kat Valenzuela (for Anne Donegan), Gene Durand, Sarah Whylly (for Sean Martin), Jane Saldaña-Talley, Sandy Sigala, Julie Thompson, Debbie Weatherly, Nancy Persons, Pedro Avila, Delashay Carmona-Benson, (M Lowry Reed - notetaker)

**Absent:** Anne Donegan (sent proxy), Sean Martin (sent proxy)

# REVIEW of AGENDA

# ANNOUNCEMENTS/INFORMATION

Delashay requested CC for meeting recording as live transcription/or closed caption won’t work for her.

Julie says there was a decision to not record college council meetings.

Delashay asked that this be shown in the minutes that her request was denied.

Pedro redirects that the committee assists to find an accommodation for a disability.

Laura suggests this should go through an ADA Coordinator.

**APPROVAL OF MINUTES**

1. None

# COUNCIL ORGANIZATION

1. Retreat Debrief
	1. April 3 and April 5 Retreat Notes –

Kate left meeting with homework. Julie- guiding principles. DW – happy with process. JST – requesting any working notes taken during retreats, pls send those to Karolina. Sandy did do some homework – racial equity statement sent to JST. JT confirmed the Karolina took notes on April 5th.

* 1. May 3rd Prep (or alternative date(s))

JT – do we need to prep or suggest alternative dates? Maybe other faculty colleagues could join (if other College Council members aren’t able?) to discuss faculty issues.

Group agrees two shorter meetings might work best.

* 1. Plan for completing draft this semester

Julie - Possibly homework day outside of regular meeting to discuss draft. Focus on senate. Suggested May 3rd at 11 – 4, two-hour blocks. Vote on screen. 11-1, 10+1 work 1-4 council work.

Delashay – what about 9+1? Will there be a specific time block to work on 9+1?

Who will be doing what for homework to prepare?

**BOARD POLICY/ADMINISTRATIVE PROCEDURES – DISCUSSION AND POSSIBLE ACTION**

1. Accreditation-related BP/AP updates – Vice Presidents ([Teams](https://srjc.sharepoint.com/%3Ax%3A/s/CollegeCouncil/ETpDUWoHaD5Dna1L3v0tE1EB5ExDZ2CZeJvZUQu39sBGyA?e=5JdWFd))

Gene – 2.2.2 brought forward last time, nothing new

Pedro - ??

Julie asks about Student privacy/legal issues before ready to finalize.

JST – EPCC met 4/14 - reviewed two board policies.

**GOVERNANCE - DISCUSSION AND POSSIBLE ACTION**

1. Continue retreat work: review of committees and councils, work products

**PENDING/FUTURE ITEMS -** [**Teams**](https://srjc.sharepoint.com/%3Af%3A/s/CollegeCouncil/Epa0Um5vK6xBgeCkY0x3k50BejcgYlaq-m2tsr1u7Mtz9A?e=2RvVQd)

**College Council Meetings for 2021-2022**

All meetings are on the 1st and 3rd Thursdays of the month at 3:15 p.m. Agendas will be distributed electronically before each meeting. If you have agenda items that you plan to bring forward, please contact Jane Saldaña-Talley and Julie Thompson (cc: Karolina Nazario).

|  |  |
| --- | --- |
| **Fall 2021** | **Spring 2022** |
| ~~Thursday, September 2~~~~nd~~ | ~~Thursday, January 20~~~~th~~ |
| ~~Thursday, September 16~~~~th~~ | ~~Thursday, February 3~~~~rd~~ |
| ~~Thursday, October 7th~~ (cancelled) | ~~Thursday, February 17~~~~th~~– PDA Day |
| ~~Thursday, October 21~~~~st~~ | ~~Thursday, March 3~~~~rd~~ |
| ~~Thursday, November 4~~~~th~~ | ~~Thursday, March 17~~~~th~~ |
| ~~Thursday, November 18~~~~th~~ | ~~Shared Governance Retreats:~~ ~~April 5~~~~th~~ ~~(12:00 – 5:00; Break 2:00-2:30) and~~ ~~April 7~~~~th~~ ~~(12:00 – 5:00)~~ |
| ~~Thursday, December 2~~~~nd~~ | ~~Thursday, April 7~~~~th~~ |
| ~~Thursday, December 16~~~~th~~ | Thursday, April 21st  |
|  | May 3rd – Shared Governance Retreat 11-4 |
|  | May 5th – Faculty Recognition Awards |
|  | Thursday, May 19th  |

**Committee Membership for 2021-2022**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Type | Name | Type |
| Jane Saldaña-Talley | A | Laura Aspinall  | F |
| Pedro Avila | A | Anne Donegan | F |
| Gene Durand | A | Debbie Weatherly  | C |
| Kate Jolley | A | Sandy Sigala | C |
| Sean Martin | F-AFA | Delashay Carmona-Benson | S |
| Julie Thompson | F | ~~Ally Lubas~~ | ~~S~~ |